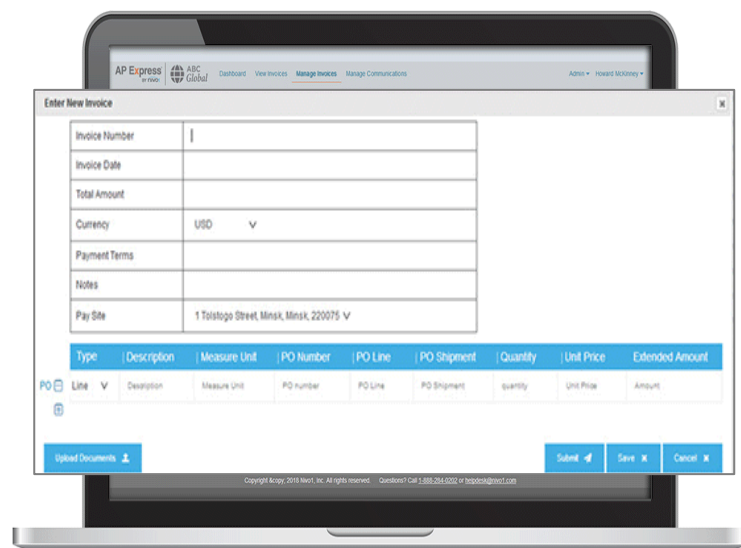


Your AP Team Spends 35% of its Time Dealing with Suppliers. Put another way, *each AP team member spends 7 days a month working for your suppliers.* That's an astounding statistic, but one your AP team knows all too well. What exactly is your team doing? Tracking down missing invoices. Telling suppliers where an invoice is in the process. Responding to queries about the timing of payments. Updating contact and billing information. Your AP staff is already stretched thin, and much too valuable to be working on tedious tasks that deliver little value to your organization. It's time for AP Automation to enter the age of self-service applications.

The AP Express Supplier Portal is a secure, cloud-based application that enables suppliers to submit invoices and manage inquiries on their own. Suppliers gain transparency and predictability of their cash flow. You get your AP team back plus the ability to offset the cost of your AP Express Automation Solution.

Self-Service Capabilities for Your Suppliers

- Onboard new suppliers. Capture all the relevant information required to set up a new supplier in your ERP system.
- Check the status of invoices. Suppliers can view the status of their invoices in real time, and learn whether the invoice is in-process, paid, rejected or awaiting approval.
- Improve cash management. Suppliers can see when they will be paid, and how much they will be paid.
- Upload, create and submit new invoices. Suppliers can upload and create new invoices directly in the Supplier Portal. Add supporting detail for each line, including purchase order number, plus payment terms and billing information.
- Turn POs into invoices and streamline the approval process. Select lines from existing PO's and create a new invoice along with all the supporting detail.



Incremental Revenue for You

The Supplier Portal is free to users of AP Express. Your suppliers cover the cost of the Supplier Portal through a nominal fee. A percentage of the fee is shared with you in perpetuity to offset a portion of the AP Express subscription fee.

Let's Get Started Together

The AP Express Portal has built-in capabilities for communicating with your suppliers. We provide supporting collateral to share with your suppliers, along with best-practice strategies for communicating your new self-service initiative. The online billing process is administered by Nivo1. At the end of each contract year, Nivo1 shares the fees collected with your company. When we say "AP Express turns payables into profit," we mean it.

AP Express is a secure, cloud-based SaaS solution that reduces labor costs while improving accuracy and helping you manage cash more efficiently. Embedded machine learning and rules-based algorithms speed processing and improve accuracy with every invoice, while built-in analytic dashboards track every step of the process and pinpoint opportunities for improvement. AP Express seamlessly integrates with your existing ERP system. Implementations typically take 30 business days or less.